



# POLK COUNTY COMMISSIONERS COURT

May 14, 2024  
10:00 A.M.

Polk County Regional Health Building, Suite A  
Livingston, Texas

2024-095

## NOTICE

Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

### Agenda Topics

(Persons wishing to provide Public Comment must complete and submit a Public Participation Form to the County Clerk prior to the Call To Order).

**\*\* Please turn off (or mute) all cell phones and devices \*\***

1. **CALL TO ORDER. \* INVOCATION \* PLEDGES OF ALLEGIANCE**

2. **PUBLIC COMMENTS**

This item is included to allow public comments on topics relating to the business of the county. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of three (3) minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

3. **INFORMATIONAL REPORTS**

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

- A. TEXAS ASSOCIATION OF COUNTIES (TAC) PRESENTATION OF EMPLOYER REWARDS CHECK TO HEALTHY COUNTY COMMITTEE.
- B. TEXAS ASSOCIATION OF COUNTIES (TAC) PRESENTATION OF HEALTH INSURANCE MID-YEAR REVIEW.
- C. GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA) – DISTINGUISHED BUDGET PRESENTATION AWARD FOR FY2024.
- D. BELT, HARRIS AND PECHACEK PRESENTATION OF THE AUDIT FOR FISCAL YEAREND SEPTEMBER 30, 2023.

4. **OLD BUSINESS**

- A. CONSIDER ANY/ALL NECESSARY ACTION REGARDING REQUEST FOR MEMORANDUM OF UNDERSTANDING BETWEEN POLK COUNTY AND POLK COUNTY PRECINCT 1 CONSTABLE FOR COMPENSATION OF RESERVE DEPUTY CONSTABLE, TO BE FUNDED SOLELY FROM CONSTABLE PRECINCT 1 ASSET FORFEITURES.

**NEW BUSINESS**

5. **CONSENT AGENDA** (The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

- A. APPROVE MINUTES OF PREVIOUS MEETINGS: April 23, 2024, and May 3, 2024 (Regular and Emergency Sessions).
- B. APPROVE SCHEDULES OF BILLS.

- C. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.
  - D. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING.
  - E. APPROVE UPDATE TO THE MASTER STREET ADDRESS GUIDE (MSAG).
  - F. ACCEPT TOBACCO SETTLEMENT PROCEEDS IN THE AMOUNT OF \$16,757.83.
  - G. APPROVE AGREEMENT WITH LANGFORD COMMUNITY MANAGEMENT SERVICES FOR ADMINISTRATIVE MANAGEMENT SERVICES FOR HAZARD MITIGATION GRANT PROGRAM (HMGP) DR-4885-0026 POLK COUNTY – RC WSC WATER TREATMENT PLANT #1 GENERATOR PROJECT.
  - H. APPROVE CONSTABLE PRECINCT 2 BILL CUNNINGHAM’S REQUEST TO APPOINT RONALD HURN ALLISON TO RESERVE DEPUTY CONSTABLE.
  - I. APPROVE FY2024 BUDGET FOR CONSTABLE PRECINCT 1 ASSET FORFEITURE EXPENDITURES OF SEIZED PROPERTY NOT TO EXCEED \$93,210 FOR ACTIVE MEMORANDUMS OF UNDERSTANDING AND \$1,000 FOR COMMUNICATIONS.
  - J. APPROVE SUBMITTAL OF REQUEST TO STATE COMPTROLLER FOR UNCLAIMED RURAL ELECTRIC COOPERATIVE CAPITAL CREDITS.
6. **CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:**
- A. PERSONNEL MANAGEMENT SYSTEM UPDATE.
  - B. CONSIDER ANY/ALL NECESSARY ACTION REGARDING RESOLUTION FOR COMPENSATION OF POLK COUNTY PERSONNEL DURING (SPECIFIED) DISASTER PERIODS.
7. **CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:**
- A. FY2024 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR’S OFFICE.
8. **CONSIDER ORDER AUTHORIZING THE SALE OF FIREWORKS DURING THE MEMORIAL DAY PERIOD OF MAY 24, 2024 THROUGH MIDNIGHT MAY 29, 2024.**
9. **DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION RELATED TO BIDS RECEIVED, AS FOLLOWS:**
- A. **BID #2024-17, CUTTING AND PURCHASE OF TIMBER ON TRACTS OF LAND KNOWN AS WM JONES ABSTRACT 39, TRACTS: 16-2A, 17-2A, 18-2A, 22-4 AND 24-1.**
  - B. **BID #2024-18, REPLACEMENT OF FUEL TRACKING SYSTEM AT THE MAINTENANCE DEPARTMENT AND ROAD & BRIDGE PRECINCT 2, TO BE FUNDED FROM GENERAL FUND AND ROAD & BRIDGE FUND RESPECTIVELY.**
  - C. **BID #2024-19, CONCRETE PAD AT MAINTENANCE DEPARTMENT, TO BE FUNDED FROM MAINTENANCE CAPITAL OUTLAY-BUILDINGS (BUDGETED FUNDS).**
10. **DISCUSS AND RATIFY APPROVAL TO AMEND AGREEMENT WITH KOMATSU FOR COURTHOUSE ARCHITECTURE SERVICES TO INCLUDE BASEMENT RESTROOM WALL REPLACEMENT AND VAPOR BLASTING OF EXISTING WHITE COATING ON CAST STONE.**
11. **DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION RELATED TO REQUESTS FROM THE DISTRICT ATTORNEY’S OFFICE, AS FOLLOWS:**
- A. **INSTALL PHONE AND INTERNET CONNECTIONS IN ROOM #253 AT THE JUDICIAL CENTER, TO BE FUNDED FROM GENERAL COMMUNICATIONS BUDGET.**
  - B. **PURCHASE OF OFFICE FURNISHINGS AND EQUIPMENT FOR NEW OFFICE SPACE, NOT TO EXCEED \$4,950, TO INCLUDE METHOD OF FUNDING.**
  - C. **PAY EQUIVALENT COMP AND FLSA COMP HOURS EARNED BY DISTRICT ATTORNEY STAFF AS OF APRIL 21, 2024, AS REQUESTED, TO BE PAID FROM AVAILABLE FUNDS IN THE DISTRICT ATTORNEY SALARY LINE ITEM.**

12. CONSIDER ANY/ALL NECESSARY ACTION RELATED TO AGRICULTURE PLAN FROM HARLEY PORTWOOD RANCH FOR LEASE OF POLK COUNTY SCHOOL LAND IN THROCKMORTON COUNTY, TEXAS.
13. RECEIVE AUDIT ON THE PROCEDURES ON POLK COUNTY JAIL COMMISSARY AND INMATE TRUST FUNDS FOR FISCAL YEAREND SEPTEMBER 30, 2023.
14. DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION RELATED TO RESERVE DEPUTY PAY DURING A DECLARED DISASTER EVENT.
15. DISCUSS AND RATIFY APPROVAL OF RESOLUTION TO SUBMIT APPLICATION FOR SHERIFF'S OFFICE TASKFORCE GRANT PROGRAM TO THE MOTOR VEHICLE CRIME PREVENTION AUTHORITY.
16. DISCUSS AND CONSIDER REVISED MEMORANDUMS OF UNDERSTANDING BETWEEN POLK COUNTY AND POLK COUNTY PRECINCT 1 CONSTABLE, FOR PROVISION OF CONSTABLE RESERVE DEPUTY PATROL IN PRECINCT 1, TO INCLUDE PAYMENT FOR SERVICES FROM CONSTABLE PRECINCT 1 ASSET FORFEITURE FUNDS.
17. DISCUSSION AND POSSIBLE ACTION TO RESCIND THE COMMISSIONERS COURT ACTION APPROVING A NOTICE OF TERMINATION TO SANTEK ENVIRONMENTAL SERVICES OF TEXAS LLLC, FOR THE COLLECTION, MANAGEMENT AND MARKETING OF LANDFILL GAS APPROVED ON MAY 14, 2023.

[EXECUTIVE SESSION may be requested pursuant to Texas Government Code, Section 551.071 for Consultation with Attorney.]

18. DISCUSSION AND POSSIBLE ACTION RELATED TO THE SECOND ADDENDUM TO THE LANDFILL AND MUNICIPAL SOLID WASTE SYSTEM OPERATING AGREEMENT BETWEEN THE COUNTY AND SANTEK ENVIRONMENTAL OF TEXAS, LLC, CONCERNING ITS LANDFILL GAS OBLIGATIONS.

[EXECUTIVE SESSION may be requested pursuant to Texas Government Code, Section 551.071 for Consultation with Attorney.]

ADJOURN

By: Sydney Murphy, County Judge

Posted: Thursday – May 9, 2024



I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday – May 9, 2024 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas ([www.co.polk.tx.us](http://www.co.polk.tx.us)).

SCHELANA HOCK, COUNTY CLERK

BY: Cassie Freeman (Deputy)

*Scchelana Hock*  
SCHELANA HOCK  
POLK COUNTY CLERK

FILED FOR RECORD  
2024 MAY -9 PM 3:38